

European Law Institute

Special Interest Groups (SIGs) – Work and Reporting Guidelines

Preamble

1. Subject Interest Groups (SIGs) are a form of ELI Hub. As such they are subject to and should be read consistently with the ELI Statute and ELI Hub Guidelines.
2. These Guidelines provide specific guidance on the working and reporting obligations of each SIG. They are intended to ensure that each SIG is able to fully contribute to the development of the ELI as a forum for the improvement of European law-making.
3. Membership of an SIG shall be open to any ELI member.

Aims

4. Each SIG shall endeavour to carry out the following activities:
 - consider how the ELI could contribute positively to the improvement of law in their area;
 - keep their area under on-going critical scrutiny, noting and discussing current developments and, where relevant, drawing the Executive Committee's attention to any issue that could properly call for a response by the ELI so as to enable such a response to be provided in a timely manner;
 - in consultation with the Executive Committee, prepare responses to any EU or other relevant consultation or legislative proposal;
 - provide an effective means to review any legal instruments within their area of expertise;
 - collect and disseminate proposals, ideas and studies published in Europe that would not ordinarily secure such wide notice to European policymakers and legislators; and most importantly,
 - provide an active forum for debate by ELI members in the field through which project proposals could be developed, and, where appropriate, carry out such project work.

Management

5. Each SIG should appoint at least two co-ordinators who are to be responsible for organising the SIG's work. One of the two co-ordinators should, specifically, take on the primary role of liaising with the ELI Secretariat, Council and Executive Committees. The name and contact details of the co-ordinators shall be provided to the ELI Secretariat for each of communication.
6. SIGs should use electronic means of communication. A dedicated MyELI web-space shall be established for each SIG for that purpose.
7. Each SIG shall provide a yearly report of its activities and output to the ELI Council. Subject to any arrangement made between the SIG and the Executive Committee, such reports will be considered at the ELI Council meeting held at the time of the ELI General Assembly.

Discontinuance

8. Each SIG shall be subject to a triennial review by the ELI Council. Such review will consider the working, activities and output of the SIG and whether that justifies the SIG's continuance.